

Mayor Kilpatrick called the Agenda Meeting to order at 7:52 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, January 13, 2020 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Mayor Victoria Kilpatrick
Councilpersons Dalina, Enriquez, Maher, McGill, Novak, Roberts.

Absent: None

Others Present: Daniel Frankel, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Jessica Morelos, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: None

- **OLD BUSINESS:**

- Mayor Kilpatrick announced that the following Ordinance(s) will be voted on at the January 27, 2020 meeting.

ORDINANCE #480-20

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER VII OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE TO AMEND SECTION
7-3.3 "PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS**

(Public Safety Committee – Public Hearing 1-27-20)

ORDINANCE # 482-20

**AN ORDINANCE AMENDING CHAPTER XVII "PARKS AND RECREATIONAL
AREAS" OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE**

(Recreation Committee – Co. Enriquez – Public Hearing 1-27-20)

ORDINANCE # 483-20

**AN ORDINANCE AMENDING CHAPTER II, "ADMINISTRATION",
SECTION 2.15 "DEPARTMENT OF RECREATION"
OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE**

(Recreation Committee – Co. Enriquez – Public Hearing 1-27-20)

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Roberts**

A) **Minutes & Departmental Reports:** (None)

Move the following Minutes/Reports be Received & Filed:

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **OLV HSA** to conduct an Off-Premise 50/50 and an On-Premise Draw (Tricky Tray) on March 7, 2020 (RA:2320 & RA:2321).
- 2) **Sayreville Main Street Players LTD** to conduct an On-Premise Draw (Tricky Tray) on March 6, 2020 (RA:2322).

- B1-2) Approved.

C) Application for a **Person to Person Transfer** of PRCL #1219-33-040-007 from I & K Shop1, LLC to Parlin Bar & Liquor, LLC, located at 3109 Bordentown Avenue, Unit A, Parlin. (All reports and paperwork have been filed).

- Approved

D) **Notice of Civil Action** filed against the Borough of Sayreville by Sprint Spectrum, L.P. for breach of contract of antennae space lease.

- Filed with JIF

E) Authorization for the Tax Collector to refund 2019 taxes in the amount of \$1,208.49 and cancel all subsequently billed taxes, covering 209 Sunshine Ct., Block 451, Lot 1.08, due to the approval of a **100% Disabled Veteran Tax Exemption** by the Tax Assessor effective September 20, 2019.

- Approved

F) Committee Reports:

1) Progress

➤ **PLANNING & ZONING – Councilman Dalina**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

1) Planning Board Minutes of December 10, 2019.

- Seconded by Councilwoman Novak.

B) **Notice to Adjacent Community/Property Owner -**

1) Notice of **Application before the Sayreville Planning Board** on January 15, 2020 that Camelot at Main Street is seeking Preliminary and Final Major Site Plan Approval to construct 176 multi-family luxury rental units; seeking bulk variance relief from the Borough's Land Use Ordinance and Bulk Regulations; seeking to the extent applicable de minimus exceptions from the Residential Site Improvements Standard.

- Receive & File

C) Request received from SERA for an Ordinance to amend the Waterfront Redevelopment Plan to address naming of new streets.

- Approved/Ordinance

D) Received the following **Planning Board Resolution** which was Memorialized on January 8, 2020:

1) Sayreville Seaport Association Riverton Urban Renewal LP
Preliminary and Major Subdivision/Site Plan
Block 257, Lots 3.04 & 3.052
Block 257.01, Lots 1, 1.01, 1.10, 4, 5, 6, 20 & 30.12
Block 257.02, Lots 1, 1.01 & 22.

- Receive & File

E) Committee Reports:

1) Progress

➤ **PUBLIC SAFETY – Councilman Enriquez**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

2) Board of Health Minutes of December 5, 2019.

- Seconded by Councilman Dalina.

B) **APPLICATIONS FOR WRECKER LICENSE RENEWAL**

Received 5 Light Duty Wrecker applications plus
2 Heavy Duty Wrecker Applications for renewal for 2020.
(Pending inspection and insurance approvals)

- Approved

C) Committee Reports:

1) Progress

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

1) Requested authorization for the removal of the logo Sayreville Soccer Association off the field and be replaced with Sayreville AA Soccer at a cost not to exceed \$2,400.00.

Councilman Dalina seconded.

Roll call: Councilpersons Enriquez, Dalina, Maher, McGill, Novak, Roberts, all ayes.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Maher**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

1) Progress

➤ **PUBLIC WORKS – Council President Novak**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

1) Rent Leveling Board Minutes of December 10, 2019.

- Seconded by Councilman Dalina.

B) Committee Reports:

1) She stated that we might receive our first substantial snow this weekend.

➤ **MAYOR – Victoria Kilpatrick**

Mayor Kilpatrick commented that she can't believe we made it this far without snow. Mayor thanked the 1st Responders, Firemen, Chief, EMS for their prompt response to the fire that took place in the Borough.

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

1) Authorization to execute Memorandum of Understanding for Sandy Blue Acres Acquisition follow-up.

- Revised terms of MOU to clarify permissible activities on properties to bring the terms current with State-contracting requirements.

- Resolution.

2) Authorization to negotiate the sale of Block 337, Lot 9, Warwick Road to Robert Downey with all fees associated with the transfer of the property at a price not to exceed \$7,500.00.

- Resolution.

3) Authorization to enter into a Shared Services Agreement with the Township of East Brunswick and Borough of South River for public works services, water utility services, sewer utility services, brine-making, video production, or information technology.

- Resolution.

- 4) Authorization to amend SAMS Salary Ordinance to add Deputy Tax Assessor.
- Ordinance.

- Planning & Zoning

- Public Safety

- 1) Authorization to continue participation in the Federal 1033 Program and authorization to further execute supporting documents in order to participate in the Federal 1033 Program.

- Resolution.

- 2) Authorization to introduce an Ordinance to have a curfew on October 30th and 31st.

- Resolution.

- 3) Authorization to donate the following two (2) vehicles that are no longer needed to the Sayreville Fire Department for extrication training:

- a) 2003 Ford Crown Victoria 2FAFP71W43X1129113
b) 2011 Ford Crown Victoria 2FABP7BV1BX181027

- Resolution.

- 4) New Jersey Department of Transportation requesting a resolution supporting the proposed NJDOT's Bordentown Avenue, Burlew Place and Eugene Blvd. interchanges project.

- Resolution.

- 5) Authorization to award a contract for Unarmed Security Guards to Allied Universal Security through NJ State Contract T0900/19-GNSV1-00840.

- Resolution.

- Public Works

- 1) Authorization to award a contract for Elevator Maintenance and Repair to Atlas Elevator, Inc. through NJ State Contract #T2946/A85648.

- Resolution.

- 2) Authorization to award a contract for Standby Generator Maintenance to EMR Power Systems, LLC through NJ State Contract T2848/81474.

- Resolution.

- 3) Authorization to scrap the following un-useable vehicles and equipment:

- a) 2000 Volvo acm 64 vin 4V5SC2RH0YNE521206
b) 1989 Freightliner SD111 Vin 1FVX1VYBXKH408555
c) Cat engine 3306 serial number 9TL19415
d) Cat engine 3306 serial number 1E27865

- Resolution.

- 4) Authorization to appoint a laborer to the Dept. of Public Works effective February 1, 2020.

- Resolution.

- Recreation

- Water & Sewer

- 1) Authorization to appoint two (2) laborers to the Water & Sewer Department effective February 1, 2020.

- Resolution.

- 2) Authorization to purchase one (1) F-350 Pick-Up Truck from Winner Ford through NJ State Contract A88758/T2101 in an amount not to exceed \$34,624.00.

- Resolution.

- 3) Authorization to purchase mission dialers from PCS Pump and Process through the Passaic Valley Sewage Commission Cooperative (PVSC) Contract #B 209-4 in an amount not to exceed \$49,902.32.

- Resolution.

- 4) Authorization to amend SAMS Salary Ordinance to add Water Treatment Supervisor.

- Ordinance.

➤ **C.F.O. – Denise Biancamano**

- 1) Budget Transfer Resolution.
- 2) Refund of escrow for PSE&G.

- Resolutions.

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) Riverton Village – Phase I – NJDEP/Outside Agency Permit Applications (Report Attached).

- Resolution.

➤ **BOROUGH ATTORNEY - Michael DuPont - None**

- **EXECUTIVE SESSION (None)**

- **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

- There were no appearances. Council President Novak moved the public portion be closed. Seconded by Councilman Dalina.

Roll Call – Voice Vote, all ayes. Carried.

➤ **ADJOURNMENT**

No further business. **Council President Novak to adjourn the Agenda Session. Motion was seconded by Councilman Dalina**

Roll Call – Voice Vote, all ayes. Carried.

Time: 8:07 P.M.

Respectfully Submitted,

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____